

Charting Medications

Go to the URL:

Step 1. The BlueStep Charting home page will display Alerts, MAR, and Reports

BlueStep Charting

Alerts 0 MAR Reports

Your name appears here.

If you select your name, you can :

- View your profile account
- Navigate to the main HQ page
- Sign Out

Step 2. Select the MAR tab and then select “Settings” to choose a Group, to Sort by Resident or Room or to view Med List or Hide Med list

BlueStep Charting

Alerts 1 MAR Reports

Groups: Cities, Harbors, Music, Western Sort By: Resident View By: Time Med List: Show Settings

Groups Cities Harbors Music Western

Sort By Resident Room #

View By Time Resident

Med List Hide Show

Done

Step 3. When you’ve chosen your group(s), Select the MAR tab to view your group to administer medication.

BlueStep Charting

Alerts 1 MAR Reports

Groups: Cities, Western Sort By: Resident View By: Time Med List: Show Settings

2:00pm Medications for December 3, 2014

Jackie Anderson
Room #108

1
2:00pm

Divalproex Sodium

Select the resident to record a medication administration by touching/clicking on the resident’s photo

Step 4. Record a medication administration by touching/clicking the staff signature button for each medication. You may also record a PRN administration. PRN's will always display on the bottom of a residents list of active scheduled medications.

BlueStep Charting Cara Crane ▾

*** Required**



Jackie Anderson Dashboard Edit Info

Age: 75
 Birth Date: November 21, 1939
 Room #: 108
 Admission Date: November 25, 2014

Med Group: Western
 ADL Group: (No Data)
 Primary Physician: (No Data)
 Physician Phone: (No Data)

Code Status: Resuscitate Medication Alert: Crush medications before administering, Take BP while in bed, DO NOT ADMINISTER Tetracycline, Hydrocodone
 Drug Allergies: Tetracycline, Hydrocodone

2:00pm Medications for December 3, 2014

Staff signature **Divalproex Sodium** Options ▾

Dosage: 500 mg Diagnosis: seizure Instructions: Administer 500 mg Rectal/vaginal (R) at 6:00am, 2:00pm, 10:00pm

PRN Medications for December 3, 2014

Staff signature **Bacitracin Zinc** Options ▾

Dosage: 500 units Diagnosis: skin abrasion/tear Instructions: Administer 500 units Topical as needed

Staff signature **Ibuprofen** Options ▾

Dosage: 200 mg Diagnosis: pain/fever

This PRN can be given again at 3:29 PM

Instructions: Administer 200 mg Oral (PO) as needed no more than once per 6 hours. Follow up after 1 hour.

Medications Previously Administered Today

Time	Medication	Admin Time	Signature
6:00am	Divalproex Sodium	12/03/2014 3:09PM	Cara Crane, 12/03/2014 3:09:10PM

Note: you will also be given a warning if a PRN has previously been administered and not enough time has elapsed between intervals

Option: To chart an exception or add a note to a medication Administration

BlueStep Charting Cara Crane ▾

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2:00pm Medications for December 3, 2014

Staff signature **Divalproex Sodium** Options ▾

Dosage: 500 mg Diagnosis: seizure Instructions: Administer 500 mg Rectal/vaginal (R) at 6:00am, 2:00pm, 10:00pm

Admin Time... Enter Notes... Select Exception... ▾

Order a fill/refill of this script from Pharmacy

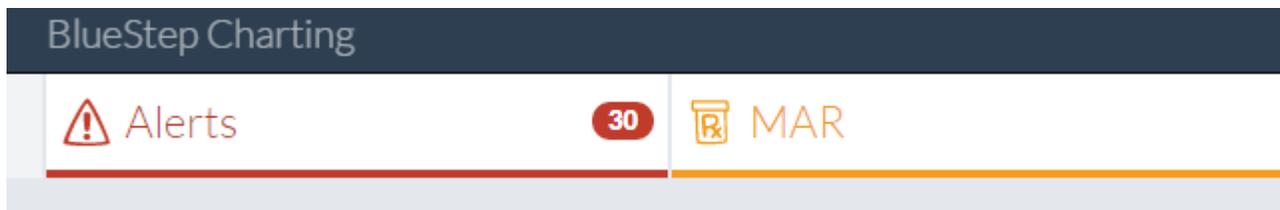
Touch/Click the Option dropdown to show hidden fields for Notes or to select an exception.

- Select Exception... ▾

 - Select Exception...
 - Refused
 - Med on hold
 - PRN not needed
 - Absent
 - Sleeping
 - Medication unavailable
 - Other

Addressing Alerts

Step 1. Touch/click on the Alerts tab



Step 2. All alert for your charting group will be displayed (set up under MAR settings)

